

PTF

MVP PROGRAM GUIDELINE 2022-2023

Pasadena Christian School relies on its **Most Valuable Parents (MVP)** to enhance and enrich our children's educational experience by helping our Teachers, Staff and creating a sense of community through volunteering. PTF is charged with providing parent involvement for all school activities and events throughout the school year.

Each family is asked to complete the following number of service hours:

20 hours **two parent household**
10 hours **single parent household**
10 hours **preschool families**

- Hours are per family and not per child enrolled at either preschool or main school
- Either spouse, grandparent or other family members may volunteer to serve

Throughout the year, there are many opportunities to volunteer and earn service hours:

- Serve as a room parent
- Work in the classroom
- Help with class parties
- Chaperone field trips
- Sports team parent
- Donate requested items for events
- Monetary donations
- Wash linens & lost and found clothing
- Box top processing
- Fall festival
- Picture day
- Christmas breakfast
- Christmas kids store
- Book fair
- Musicals
- Attend PTF parent meetings

You can sign up for events and volunteering through the website signupgenius.com Please check it regularly as new events and opportunities will constantly be updated.

MVP service hours will be credited as follows:

1 hour served at any event	= 1 MVP hour
1 hour of washing clothes	=1 MVP hour
1 day field trip	= hours on trip equals number of hours earned
Overnight field trip	= MVP hours completed (4 th , 5 th & 8 th grade)
Every \$20.00 spent	= 1 MVP hours
Helping tear down/clean up	=double MVP hour
Alternative transportation (carpool, bike, walk or bus)	= 5 MVP hours per semester

No MVP hours can be given for donations when a tax-deductible receipt is given or for gifts given directly to a Teacher/Aide or Staff member.

Parents are responsible for logging & tracking their service hours using the FACTS portal. All hours are to be recorded on your family portal account. You do not need to turn in anything to the front office.

If MVP hours are not completed & logged in by dates listed below the MVP fee of \$500.00 for two parent families or \$250.00 one parent families and preschool will be reflected on the last monthly tuition statement.

- MVP hours are due on or before May 1, 2023.
- If hours are completed between May 1st & May 25th the MVP fee will be reversed.
- If the fee is still reflected on your account on May 26th you will be expected to pay the service fee. We will not reverse or waive fees for non-completed hours.

If you have any questions regarding the MVP program, please contact Suzy Burkhard or Miranda Hayes, Co-Directors of PTF at ptf@pcs.school